



Whistler's Sustainable Event Guidelines

whistler.com/event_toolkit

 **WHISTLER**
BRITISH COLUMBIA

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The basis of this document was researched and structured by the Vancouver Olympic Committee (VANOC). For more information about VANOC, please visit: www.vancouver2010.com



1 INTRODUCTION

Whistler is a place where rivers, mountains and people meet, and is well-known internationally not only for its authentic mountain experience, but also for its commitment to sustainability. This commitment includes a shared responsibility to, and a recognized benefit from, hosting more sustainable events in our community.

Our Sustainable Events Vision:

“That we host exceptional experiences that attract new visitors in all seasons, continually exceed visitor expectations and, through demonstrated on-the-ground sustainability performance, set the ‘best practice’ standard for the design, management, and delivery of sustainable event productions.”

1.1 Purpose

The purpose of these guidelines is to provide you as an event producer with key information to help ensure that a) your special event or meeting is as sustainable as possible, b) you credibly capture emerging markets for sustainable events, and c) you deepen your access to Whistler’s culture of sustainability.

1.2 Background

As the resort community’s highest-level policy framework, the community’s vision for success and sustainability, Whistler2020, employs a comprehensive approach to community planning that is premised on a science and systems-based definition of sustainability and is continually informed by substantial community engagement.

Sustainability has been a top priority for Whistler for over a decade. The sustainability advantage for Whistler-based event producers is that the Whistler2020 vision and award-winning implementation process have together produced high standards and ongoing leading-edge results in Whistler, including:

- ◆ Reductions in community-wide GHG emissions;
- ◆ Significant reductions in solid waste levels;
- ◆ Sustainable design in new venues and neighborhoods;
- ◆ World-renowned policies to ensure housing affordability;
- ◆ Leading levels of public transit ridership in British Columbia, and;
- ◆ Annual engagement of 175+ citizens in community sustainability planning.

As a first step, put a check mark beside Whistler as a choice of location for your sustainable event! Then read on to discover the ways in which you can leverage Whistler’s sustainability values on the ground and also show them off when the world comes to visit.



1.3 Top 10 Tips for a Sustainable Special Event or Meeting

1. **Commit and communicate.** Develop a commitment statement about the sustainability objectives of your event and communicate related initiatives widely with the planning team, host venue, suppliers and participants. Encourage participation.
2. **Practice the three Rs.** Reduce, reuse and recycle — in that priority order.
3. **Support the local community.** Choose local products or service providers and donate unused food or other items to charitable organizations (for example, affordability initiatives).
4. **Go paper-free.** Use electronic technology and communications to minimize paper use.
5. **Meet locally and travel lightly.** Reduce distances traveled by participants and facilitate sustainable transportation options.
6. **Recognize Aboriginal territory.** If the meeting or event is taking place in Whistler on the traditional territory of a Squamish and/or Lil'Wat band, demonstrate respect and recognition.
7. **Eat green.** Include vegetarian meals; choose regional and organic food products.
8. **Stay lightly.** Choose accommodation options that implement recycling, linen reuse programs and other sustainable initiatives.
9. **Conserve energy.** Choose an energy-conscious venue and coordinate with venue managers to ensure that lights and heating/cooling systems are turned off when not in use.
10. **Buy smart.** Consider the social and environmental impacts and opportunities when procuring meeting supplies, participant gifts and services.



2 VENUE SELECTION

The choices made when selecting a venue for an event can have environmental and social impacts on participants, employees, the local community and both the local and global environment. Choosing the right venue can help minimize negative environmental impacts and optimize social accessibility. Issues of particular importance in identifying an appropriate and sustainable venue include:

- ◆ Venue location's proximity to participants' accommodation and/or public transit
- ◆ Accessibility features of the venue
- ◆ Venue's commitment to social and environmental responsibility
- ◆ Waste and recycling options provided by the venue

2.1 Checklist: Venue Selection

2.1.1 General

- ☐ Prefer a venue that has a sustainability or environmental policy and/or program in place.
- ☐ Prefer a venue that a venue that has a sustainable procurement program.
- ☐ Prefer a venue that communicates sustainability commitments/attributes to clients/guests.
- ☐ Prefer a venue that is LEED certified (Leadership in Energy and Environmental Design green building rating system).
- ☐ Prefer a venue that implements environmental office and operations best practices (for example, paper use minimization, energy conservation and sustainable transportation).
- ☐ Prefer a venue that has shower and change-room facilities for participant use.
- ☐ Research and recognize traditional territories of Aboriginal peoples at the venue location.
- ☐ If certain environmental or social best practices are not already in place at a venue that is otherwise ideal, explore potential to include such environmental or social practices in the venue rental contract.

2.1.2 Waste Management

- ☐ Prefer a venue with a solid waste-reduction strategy in place, including a comprehensive recycling collection system.
- ☐ Prefer a venue that implements waste material reuse initiatives, either in-house or externally (for example, donating used linen, old furnishings/equipment or usable leftover food to charitable organizations).

2.1.3 Cleaning and Laundry

- ☐ Prefer a venue whose operational practices aim to minimize toxic chemicals and water and energy use associated with facility cleaning and laundry.



2.1.4 Energy

- ❑ Prefer a venue that is registered with the BC Hydro PowerSmart program for energy conservation (for example, energy-efficient lighting, equipment and appliances; reduced hot water use; and advanced maintenance programs).
- ❑ Prefer a venue that can accommodate client requests to adjust lighting and heating/cooling to provide the minimum necessary levels of comfort, safety, effectiveness and accessibility.

2.1.5 Water

- ❑ Prefer a venue with water-efficient equipment (for example, low-flow water fixtures, low-flush toilets and auto-shut-off faucets) and operational practices (for example, irrigation-free landscaping).
- ❑ Prefer a venue whose staff and users are actively encouraged to minimize water use.



3 LOGISTICS

The logistical decisions made when planning an event can be a significant source of opportunities to make a positive impact on the community and beyond. Issues of particular importance in pre-event planning and event operations logistics include:

- ◆ Accessibility
- ◆ Paper use
- ◆ Goods procurement
- ◆ Waste management
- ◆ Energy conservation and greenhouse gas emissions
- ◆ Food and beverage services planning (see chapter 4)
- ◆ Transportation planning (see chapter 5)
- ◆ Accommodation planning (see chapter 6)

3.1 Checklist: Logistics

3.1.1 Accessibility

- ☐ Ensure that meeting or event logistics accommodate people with disabilities
- ☐ For events taking place outside regular office hours, consider setting up child-care options for participants.
- ☐ Request feedback from participants on the sustainability performance of the event. Identify potential improvements and act upon relevant findings for future events.

3.1.2 Paper Use

- ☐ Conduct event communications digitally (for example, distribution of agenda, details and proceedings) both internally, among the event-planning team, and externally to participants (for example, by internet, e-mail and phone).
- ☐ Facilitate participation through teleconference where appropriate/possible.
- ☐ Encourage meeting participants to take notes electronically.
- ☐ Use electronic systems for check-in, registration or accreditation.
- ☐ Provide meeting reference materials, presentation content and so on, to participants digitally, rather than paper copies (for example, using internet sites, e-mail, USB memory sticks and CDs).
- ☐ Discourage distribution of paper brochures or handouts, and limit paper-based information to those with a genuine need for hard copies.
- ☐ Where hard copies are necessary, printing should be double-sided (that is, printed on both sides of a page) and printed on high-content, post-consumer-waste recycled, chlorine-free, acid-free paper. Support paper materials that are certified to be sourced/ produced in a sustainable manner (for example, the Forest Stewardship Council). Where possible, the use of vegetable-based, non-toxic inks is preferred for printed materials.
- ☐ Communicate the sustainable or environmentally friendly attributes of any printed material via the use of marks, and encourage readers to reuse or recycle after use.



- ❑ If name tags are required, print on recycled paper and choose reusable plastic cardholders that are recovered at the end of the meeting/event. For recurring meetings among repeat participants, reuse name tags and/or place cards.
- ❑ Facilitate electronic presentations and workshop exercises.
- ❑ Remind presenters to turn off projectors when not in use.
- ❑ Use non-toxic markers and reusable dry-mark erasable boards, overheads and slides instead of paper flip charts.
- ❑ Offer IT services (for example, computer stations and USB ports) where people can copy information to memory sticks.

3.1.3 Goods Procurement

- ❑ Procurement for all goods and materials required for events should align with the sustainable procurement practices outlined in *Procurement* in chapter 7.
- ❑ Choose participant gifts that are durable, minimally packaged, made from recycled and/or regional materials and produced locally.
- ❑ Consider participant gifts that convey a sustainability message, such as a tree planted in the recipient's name, a gift made by an Aboriginal artist or items produced by a community enterprise.
- ❑ If a meeting/event package is being provided to participants, choose a reusable holder (for example, a bag, durable binder or folder made from recycled plastic/paper, or a bag made by the Aboriginal Mother Centre Society). Ensure other package components are consistent with sustainability objectives.
- ❑ Choose event signage that is durable, generic and not dated so that it can be reused at other events. Request recycled and/or recyclable material and non-toxic paints for signs, banners and so on. Where event-specific signage is required, plan to reuse (for example, give or auction as mementos) or recycle as possible.

3.1.4 Waste Management — Garbage and Recycling

- ❑ Ensure that a comprehensive waste management program is prepared and implemented for the event. Such a program should include the following components:
 - ◆ Waste reduction initiatives — for example, minimize event materials, choose materials with minimal and recyclable packaging, rent instead of purchase, reuse items from other meetings.
 - ◆ Waste reuse initiatives — for example, plan for distribution of leftover food or other items to appropriate groups, recover and reuse name tag holders.
 - ◆ Waste collection and disposal — for example, focus on optimizing recycling and minimizing waste to landfill; work with workforce, venue managers and/or contractors to ensure adequate garbage and recycling (including composting) options are provided and communicated for all expected waste materials. Facilitate easy disposal into proper waste-collection streams by participants through effective signage and announcements. Where relevant, ensure adequate human resources for litter collection.



- ❑ Request information on giveaways from exhibitors/sponsors in advance and ensure that potential waste is factored into meeting/event waste-management plans.
- ❑ Waste tracking — if you need/want to collect information on types and volumes of waste recovered from an event, ensure that a tracking system is in place.
- ❑ To access waste-management operations support for your event, please contact Bob Andrea, Resort Municipality of Whistler at bandrea@whistler.ca

3.1.5 Energy Conservation and Greenhouse Gas Emissions

- ❑ Work with venue managers to ensure that lights and heating/cooling systems are turned off when not needed, and that they meet minimum requirements for comfort, safety, effectiveness and accessibility.
- ❑ If you are required to or interested in calculating and/or offsetting the carbon footprint (related to greenhouse gas emissions) of the event or meeting, contact Ted Battiston, Resort Municipality of Whistler at tbattiston@whistler.ca
- ❑ For information on carbon offset options related to participant transportation, see *Transportation* (chapter 5).



4 FOOD AND BEVERAGE SERVICES

Food and beverage services can result in significant waste and other negative environmental impacts. Being selective when choosing food and beverage products and service providers can result in minimized environmental impacts, as well as significant positive contributions to the local community. Areas of particular importance when planning for more sustainable food and beverage services include:

- ◆ Menu sourcing
- ◆ Waste management
- ◆ Social opportunities

4.1 Checklist: Food and Beverage Services

4.1.1 Menu Sourcing

- ☐ Choose local, fair trade, organic produce and food supplies, and locally produced beverages.
- ☐ Select a menu that can be sourced locally, minimizing food transportation and associated environmental impacts (for example, greenhouse gas emissions and air pollution).
- ☐ Provide vegetarian menu options.
- ☐ Pursue opportunities to showcase Aboriginal culinary talent.

4.1.2 Waste Management

- ☐ Use actual crockery, glasses and cutlery. Avoid disposable dishes, but if unavoidable, choose biodegradable/compostable products.
- ☐ Avoid unnecessary disposable items (for example, plastic straws and plastic coffee stir-sticks).
- ☐ Provide beverages in bulk or in containers that are reusable or recyclable in the venue's collection program.
- ☐ Avoid single-serving condiments; choose bulk containers instead (for example, milk, cream, sugar, artificial sweeteners, butter, ketchup, vinegar, mustard, jams, salt and pepper).
- ☐ Avoid printed menus, but if necessary choose high-content, post-consumer recycled paper that is certified as sourced/produced in a sustainable manner.
- ☐ Procure food products with minimal packaging. Ensure that any packaging is recyclable. Facilitate recycling collection for relevant materials.
- ☐ Ensure recycling and/or composting bins are conveniently located and clearly marked in kitchens and dining areas. Remind participants of proper disposal options.
- ☐ To avoid waste, inform food preparers of the exact number of participants.
- ☐ Is your meeting or event group going on a field trip? For bag or boxed lunches, ensure minimal and recycled/recyclable packaging on all food items and encourage appropriate waste disposal (for example, communicate recycling opportunities). Consider providing a reusable lunch bag or other reusable container.
- ☐ Where relevant, encourage participants to bring their own reusable travel mugs.

4.1.3 Social Opportunities

- ☐ Donate surplus foods to local charitable organizations.



5 TRANSPORTATION

The choices made by event organizers and participants for transportation to, from and during the event will have environmental impacts, specifically with respect to carbon-related greenhouse gas emissions and air quality. Air travel in particular is a significant contributor to global climate change, yet there are ways to reduce and offset these impacts. Providing event participants with information and tools to travel smartly, with a low carbon footprint, is one key to holding a sustainable event. Areas of particular importance in planning for sustainable event transportation include:

- ◆ Proximity between event venue(s) and participant accommodation
- ◆ Public transit or other mass transit options
- ◆ Facilitation of active transportation modes such as walking, running, cycling or skiing
- ◆ Green fleets and best practices for vehicle operations
- ◆ Carbon offset options

5.1.1 Travel to/from the Event

- ☐ Ensure transportation options meet the needs of people with disabilities
- ☐ Choose a venue that is close to participants' accommodation and public transit.
- ☐ For a large event with out-of-region participants, consider establishing an airport greeting station and facilitate sustainable transportation options from/to the airport.
- ☐ For large groups traveling to/from one venue, facilitate bus, shuttle or other ride-sharing options.
- ☐ If feasible, consider video-conferencing and other collaborative technologies to allow participants the option of NOT traveling to your conference.

5.1.2 Transportation During the Event

- ☐ Emphasize public transit, shuttle or other sustainable options in registration packages and/or introductory sessions during meetings.
- ☐ Where feasible, provide complementary public transit passes to participants for the duration of the event.
- ☐ Promote active transportation modes where possible (for example, walk or cycle).
- ☐ Provide secure parking facilities for bicycles/skis at meeting site.
- ☐ Provide shuttle services for meeting participants in place of individual transportation options (for example, taxis or rental cars).
- ☐ All vehicles used for the meeting should be fuel-efficient (for example, hybrid or alternative low-emissions fuel), appropriately sized (or “right-sized”) for the purpose and well-maintained to ensure optimum fuel efficiency.
- ☐ Ensure that the most efficient routes are used in event transportation.
- ☐ Implement a no-idling policy for all event vehicles.
- ☐ Facilitate ride-sharing options among participants.

5.1.3 Carbon Offsets

- ☐ If you need/want to provide options for event organizers or event participants to offset the carbon emissions from event-related travel, please visit www.whistler.com/ecopath



6 ACCOMMODATION

The choices made when selecting accommodation can have environmental and social impacts for guests, employees, management, the local community and the global environment. Areas of particular importance when identifying appropriate accommodation are:

- ◆ Accessibility
- ◆ Energy and water conservation
- ◆ Solid-waste management
- ◆ Non-toxic cleaning products
- ◆ Social benefits

6.1 Checklist: Accommodation

6.1.1 General

- ☐ Encourage participants to stay with local friends or family, where possible, to reduce reliance on hotel accommodation.
- ☐ Choose hotels that are certified by the eco-labeling program for the Hotel Association of Canada — the Green Key Eco-Rating Program.
- ☐ Choose hotels that encourage guest participation in the hotel's commitment to sustainability.

6.1.2 Accessibility

- ☐ Ensure that accommodation options meet the needs of people with disabilities
- ☐ Choose accommodation options close to meeting or event venues, and/or close to public transit.

6.1.3 Energy and Water Conservation

- ☐ Support hotels that are LEED certified or that have environmentally sustainable building attributes.
- ☐ Support hotels that offer a linen reuse program.
- ☐ Support hotels that use energy and water conservation equipment and practices.

6.1.4 Waste Management

- ☐ Support hotels that implement a comprehensive recycling program and provide conveniently located and clearly marked collection bins.
- ☐ Support hotels that take measures to reduce paper use during check-in.
- ☐ Support hotels that use bulk guest-room amenities, such as shampoo and soap.
- ☐ Support hotels that use minimal packaging on complimentary fruit baskets or other items.
- ☐ Support hotels whose guest stationery is made from chlorine-free recycled paper with a high “post-consumer waste” content.
- ☐ Support hotels that publicize the sustainable aspects of their guest rooms to encourage guest participation.
- ☐ Support hotels where containers provided in mini-bars are recyclable or reusable using the hotel's recycling program.



- ❑ Support hotels that implement green cleaning programs, emphasizing the use of non-toxic cleaning agents.
- ❑ Support hotels whose food and beverage services and guest-room amenities use actual crockery, glasses and cutlery instead of disposable options.
- ❑ Support hotels where newspapers are delivered to guest rooms only if requested and are not wrapped in plastic bags.
- ❑ Support hotels whose fax machines/printers in guest rooms or business centres print double-sided and use recyclable paper.



7 PROCUREMENT

Making sustainable choices for goods and services procurement is an important commitment for all meetings and events. Spending money in an appropriate way can make a significant difference in social and environmental impacts. Key issues to consider regarding sustainable procurement of products and services include:

- ◆ Minimizing consumption
- ◆ Local sourcing
- ◆ Waste management — packaging and product disposal

7.1 Checklist: Procurement

7.1.1 General

- ☐ Support product and service suppliers who demonstrate a commitment to sustainability (for example, ISO 14001 certified) and make efforts to ensure that suppliers adhere to their sustainability commitments.

7.1.2 Minimizing Consumption

- ☐ Ask these questions before purchasing: Is the product/service really necessary? Are there more sustainable alternatives? Do we need that quantity? Are surplus comparable items already on hand? Can the product be acquired through renting/leasing or borrowing?

7.1.3 Local Sourcing

- ☐ Source locally and limit the distance the product or service providers must travel. Sourcing locally also supports economic sustainability in the community.

7.1.4 Packaging

- ☐ Choose products that have no or minimal packaging, and packaging that is recycled and recyclable.
- ☐ Can the supplier reduce the amount of packaging or take back and reuse the packaging?

7.1.5 Product Composition

- ☐ Are more sustainable alternatives to the product or service available?
- ☐ Choose products and services that are certified under a recognized eco-labeling program.
- ☐ Choose non-toxic, biodegradable products.
- ☐ Choose products that are more energy-efficient or water-efficient.
- ☐ Choose products that are designed to minimize waste.
- ☐ Choose products that contain post-consumer recycled materials.

7.1.6 Use and Maintenance

- ☐ Choose products that are easy to maintain and economical to repair.
- ☐ Allowing for possible future needs, choose products that can be easily upgraded.
- ☐ Are the components required for product maintenance environmentally friendly?



7.1.7 Product Disposal

- ☐ Will the product be used to the end of its useful life? If not, can it be easily reused or recycled?
Plan to ensure appropriate disposal after the event.
- ☐ Is the product recyclable in the locale where it is to be used?
- ☐ Can the product or its parts be reused, reallocated, sold or donated to others?
- ☐ Can the product or its parts be returned to the supplier for reuse, recycling or recovery?
- ☐ Can the product or its parts be contributed to a waste-exchange program?



8 COMMUNICATIONS

Participants, media and the public should be made aware of sustainability at all stages — before, during and following the event. Communications (key messages) should highlight key efforts made to offer a sustainable event as well as inform and inspire participants to contribute to our sustainability objectives.

8.1 Key Points — Pre-Event Communication

- ☐ Media kits should highlight the event's sustainable aspects.
- ☐ For large-scale events, inform visiting media and delegates of the sustainability objectives and encourage their participation using signage and other means of communication.
- ☐ Through the use of “Did you know?” bulletins, thank media representatives for using digital cameras (which avoid the need for photo-processing chemicals) and encourage them to reuse audio tapes.
- ☐ Reduce print-media and public-relations materials by using e-mail and other electronic media whenever possible. Accurately estimate quantities of hard-copy printing.
- ☐ Inform the media centre's print shops well in advance about requirements for recycled paper and vegetable-based inks.
- ☐ Inform media relations' officers and liaison officers about sustainability initiatives (prepare a list of “Did you knows?” as part of a briefing note to communications staff).
- ☐ If the meeting has a File Transfer Protocol (FTP) site or a website, notify the media and encourage them to use the site.
- ☐ Limit use of colour (depending on the printing process, increasing the number of colours may increase energy consumption).
- ☐ Avoid excessive ink coverage (large solid blocks of ink).
- ☐ Ensure that documents and document covers are recyclable.
- ☐ Where appropriate, print a smaller number of separate versions for each language, rather than printing a larger number of much longer bilingual or multilingual versions.

8.2 Key Points — Communication During the Event

- ☐ For equipment, such as fax machines and photocopiers, use paper with high post-consumer recycled-paper content exclusively.
- ☐ Minimize photocopying.
- ☐ Consider using a local area network (LAN) for inter-event memos such as daily workforce or participant updates, weather reports, activities updates or newsletters.
- ☐ Distribute press releases through a LAN in the media centre rather than on paper.



8.3 Key Points — Communication Following the Event

- ❑ Recognize sustainability efforts in communications after the event, such as in news releases, proceedings and reports.
- ❑ Prepare a separate report outlining the meeting's sustainable aspects to be placed on the conference website and distributed electronically to participants. Where possible include lessons learned and key successes achieved.

8.4 Key Awareness Opportunities

Three key points to emphasize environmental and social sustainability:

- ❑ When communicating with participants and media representatives include details on media-related sustainability initiatives. Through the use of “Did you know?” gently urge the media to challenge its status quo. Highlight the social and environmental benefits (and return on investment) from sustainable practices.
- ❑ Emphasize the unique environmental and social sustainability initiatives taken for the event when communicating with participants and the media.
- ❑ Be sure to thank your participants, staff and volunteers for their contribution to the sustainability effort at the end of the event.

Key Awareness Opportunities — **Venue Selection**

Key points to consider surrounding sustainability issues and venue selection:

- ❑ Proximity of the venue to participants' accommodation and ease of access to the venue by foot or public transit.
- ❑ Highlight the venue's sustainability attributes and/or social and environmental commitments made by the venue manager.
- ❑ Recognize when the event is taking place on the traditional territory of a First Nations' or other Aboriginal group, especially one of the Four Host First Nations. Consider inviting an Aboriginal elder to conduct a welcome/opening greeting.

Key Awareness Opportunities — **Pre-Event Planning and Organization**

Key points to emphasize environmental and social sustainability:

- ❑ Highlight steps taken to achieve a more sustainable event.
- ❑ Encourage participants to use laptops for note taking.
- ❑ Focus on participation through teleconferencing or video-conferencing.

Key Awareness Opportunities — **During the Event**

Key points to emphasize environmental and social sustainability:

- ❑ Clearly identify how each step taken makes a positive impact.
- ❑ As part of session introductions each day, remind participants of waste reduction initiatives and other opportunities to make a difference.
- ❑ Recognize participants at the event who demonstrate a commitment to environmental and social sustainability through their actions.



Key Awareness Opportunities — **Following the Meeting**

Key points to emphasize environmental and social sustainability:

- ☐ Share sustainable accomplishments with participants.
- ☐ Remind participants how they can continue to make a difference.

Key Awareness Opportunities — **Food and Beverage Services**

Key points to raise awareness about environmental and social sustainability and food services:

- ☐ At snack/meal time, communicate sustainable elements in menu choices.
- ☐ Emphasize the importance of composting and recycling after the meal, and indicate where they can do so.
- ☐ Highlight the social contributions being made (for example, donating unused food to a local soup kitchen or employing an inner-city caterer).

Key Awareness Opportunities — **Transportation**

Key points to emphasize environmental and social sustainability:

- ☐ Communicate the environmental impact of various transportation options.
- ☐ Remind participants of sustainable transportation options throughout the event.

Key Awareness Opportunities — **Accommodation**

Key points to emphasize environmental and social sustainability:

- ☐ Encourage participants who are staying in hotels to participate in environmental stewardship programs offered by the hotel (for example, recycling and linen reuse).
- ☐ Encourage participants who are staying in hotels to turn off lights and turn down the heating in their rooms.

Key Awareness Opportunities — **Procurement**

Key points to emphasize environmental and social sustainability:

- ☐ Highlight the sustainable features of the goods and services at the event.
- ☐ If you chose to eliminate a product from the event, highlight the positive environmental impact the decision has made.
- ☐ Share with participants how to procure sustainably.



9 ADDITIONAL RESOURCES

9.1 Whistler Sustainability Contacts

- ◆ Pre-event Sustainable Policy & Planning – Ted Battiston, RMOW tbattiston@whistler.ca
- ◆ Event Sustainable Logistics & Operations – Bob Andrea, RMOW bandrea@whistler.ca

9.2 Venue Selection

- ◆ Event Tool Kit Venue Information – www.whistler.com/event_toolkit

9.3 Sustainable Accommodation

- ◆ [Hotel Association of Canada](http://www.hacgreenhotels.com) — Green Key Eco-Rating: www.hacgreenhotels.com
- ◆ [Green Hotels Association](http://www.greenhotels.com): www.greenhotels.com
- ◆ [Green Leaf Eco-Rating for Lodging Program](http://www.greenleafenvironmental.org) (Canada): www.greenleafenvironmental.org

9.4 Sustainable Purchasing

- ◆ [2010 Commerce Centre Business Network](http://www.2010commercecentre.gov.bc.ca) — a directory of suppliers with sustainable and First Nations-promotional characteristics: www.2010commercecentre.gov.bc.ca
- ◆ [Whistler2020 Sustainable Purchasing Guidelines](#) – Whistler2020 recommends purchasing choices based on the community's vision of success and sustainability
- ◆ [Environmental Choice Program](http://www.environmentalchoice.com) — EcoLogo Canadian certified environmental products: www.environmentalchoice.com or www.ecologo.org
- ◆ [The New American Dream](http://www.newdream.org) — tips and resources for sustainable purchasing: www.newdream.org
- ◆ [Environmental Paper Network](http://www.environmentalpaper.org) — resources and tools for environmentally responsible paper use: www.environmentalpaper.org
- ◆ [Fair Labor Association](http://www.fairlabor.org/participants/companies) — provides a list of gift and apparel companies committed to implementing socially responsible programs: www.fairlabor.org/participants/companies
- ◆ [Sustainability Purchasing Network](http://www.buysmartbc.com) — workshops, advisory services, collaborative purchaser projects, case studies, tools and resources for sustainable purchasing: www.buysmartbc.com
- ◆ [Ten Thousand Villages](http://www.tenthousandvillages.com) — fair trade handicrafts from around the world: www.tenthousandvillages.com
- ◆ [TransFair Canada/TransFair USA](http://www.transfair.ca) — certified fair trade coffee, tea, cocoa and sugar suppliers: www.transfair.ca
- ◆ Sustainable gift ideas: www.earthimprints.com
- ◆ Botanical PaperWorks — plantable paper, including name tags, cards and invitations: www.botanicalpaperworks.com